



RULES OF AFTERSCHOOL CARE SERVICE

ARTICLE 1 : management

The afterschool care service of the French International School is an additional extracurricular service provided by the school institution on a regular or temporary basis.

The objective is to propose to the families an afterschool care service in compliance with their private and professional obligations, respecting the child's needs and daily life rhythm.

The afterschool care service is a place for the child to relax, to have some rest and to wait for his/her parents to come.

ARTICLE 2 : opening hours

The afterschool care service is open on Mondays, Tuesdays, Thursdays and Fridays from 14h45 to 17h and on Wednesdays from 12h to 17h.

Furthermore, there is an additional care service for free in the morning from 7h30 to 8h.

ARTICLE 3 : enrolment

The parents need to fill in the enrolment form for each child which is supposed to attend the afterschool care service. The enrolment to this service is valid for one school year.

The parents need to communicate any changes or modifications of the information provided to the school administration and the responsible staff.

ARTICLE 4 : organisation

The children enrolled to the afterschool care service will be taken over by the afterschool care staff at the end of the school lessons. They will eat their snack brought from home in the canteen and then play outside and/or inside under the supervision of the school staff.

ARTICLE 5 : pick-up

The children will be given only to the parents or to third persons authorized by the parents in the enrolment paper. It is possible to pick up your child at any moment and until 17h at the latest. At 17h the school closes its doors. The parents who will not respect the closing time of the school run the risk of their child being excluded from the afterschool care service.

Exceptionally, parents can authorize a third person to pick up their child, upon prior written notice. In case of any impediment, the parents must contact and inform the school.

ARTICLE 6 : Security

The school staff is not allowed to administrate any medication to the children, except for those children for whom the parents have signed a so-called PAI (Projet d'Accueil Individualisé).

In case of minor accidents, the school will inform the parents or third persons by phone. In case of major injuries and accidents, which endanger the child's life and health, the school staff is authorized to take all necessary measures of emergency (firemen, ambulance...)

The parents will be informed immediately. Therefore, it is important to communicate to the school your contact up-to-date so that we can join you if necessary.

ARTICLE 7 : liability - insurance

The school has subscribed an insurance police for liability insurance which covers any damage caused to third persons, for the staff.

ARTICLE 8 : rules to be respected

The children are supposed to behave appropriately and to use an appropriate language. Respect and politeness towards adults and other children are mandatory.

Children who do not behave appropriately and disturb the good functioning of the afterschool care service will be taken to the school office and the parents will be informed. The school principal will take the necessary measures.

The children must preserve the premises and the equipment they use. Reparation or substitution costs for any damage caused by the child will be charged on the families.

ARTICLE 9 : approval of the present rules

Each family who enrolls its child to the afterschool care service automatically accepts the present rules. The parents are asked to respect these rules which are written for the benefit of the children and which are meant to propose an additional service to the parents who might need it.

Date and parents' signature